



GAC First Timers Session

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Session Objective

The purpose of this private pre-meeting session is to welcome GAC participants attending their first GAC in-person meeting and inform them about the goals, processes, practices and general environment of the GAC experience during an ICANN Public Meeting.

Background

GAC members realize that the ICANN meeting experience can be a challenging one for new participants and directed staff to develop a regular mechanism for welcoming and on-boarding new participants.

Before every ICANN public meeting, GAC Support staff identify "first-time" GAC meeting participants and, in a private session (prior to the start of the official GAC meeting), offer them an informal briefing featuring an introduction to the purposes, logistics and administration of an in-person GAC meeting during an ICANN Public Meeting.

The intention is to provide first-time participants with an overview of GAC public meetings (background and purpose), familiarize them with GAC Meeting operations and logistics and to prepare them to participate and contribute at the meeting.

Agenda

During the session the staff and new participants cover:

- 1. An Overview of Expectations For GAC Public Meetings
- 2. A Review of GAC Membership, Leadership and Secretariat Support Meeting Roles
- 3. Information about ICANN64 Meeting Logistics and Awareness including:
 - a. What to know about an ICANN Meeting
 - i. GAC Pre-Meeting preparation (agenda prep and schedule overview)
 - ii. GAC's role at ICANN Public Meetings
 - iii. GAC Membership Participation in GAC Meeting
 - 1. Seating
 - 2. Contributions/Participation
 - b. b. Communique drafting sessions and purpose
- 4. ICANN64 Questions and Answers

Key Reference Documents:

- ICANN65 GAC Meeting Schedule https://gac.icann.org/agendas/icann65-marrakech-agenda
- Attending Your First GAC Meeting -<u>https://gac.icann.org/meeting-services/attending-your-first-gac-meeting</u>

Further Information

• About the GAC - <u>https://gac.icann.org/about/index</u>

Document Administration

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